

Minutes of the Florida Local Masters Swim Committee Meeting - July 23, 1994

The Florida LMSC business meeting was held at the North Shore Pool in St. Petersburg following the 400 free of the LCM meet. The meeting was called to order by Meegan Wilson at 2:30 P.M.

Others present were: Catie Cooper, Records; Charles Kohnken, Registrar; Frank Tillotson, Newsletter Editor; Dick Avery, Treasurer; Bill Uhrich, Sanctions; Al Rogerson, BSAM; Robert Maestre, CATM; Kelly Bergdoll, FAST; Ron Collins, JAM; Larry Peck, ORLM; John Bishop and Harold Ferris, SPM; and Jerry Glancy, Jim Donnelly and Edna Gordon, SMS.

I. Minutes - The minutes of the April 16, 1994 meeting were accepted as read.

II. Reports of Officers

A. Treasurer Report - Dick Avery

1. Financial Report - The bank balance at the last meeting (April 16, 1994) was \$6,021.55. Present bank balance is \$6,130.31. Deposits were \$3,626.44. Checks written were \$3,517.68 which included the following itemized expenditures since April 16, 1994: USMS, \$2002.00; newsletter, \$750; expenses C. Cooper, 244.85; gift for Maguire, \$130; expenses C. Kohnken, \$117.23; expenses F. Tillotson, \$106.07; expenses M. Wilson, \$79.87; Florida Corporation Fee, \$61.25; returned registration, \$23; and bank charges, \$3.41. It was pointed out that \$130 in donations were collected for the gift for Maguire.

2. Budget 1994 (see attached) - Meegan Wilson presented copies of the 1992 and 1993 reports that Dick Avery submitted to Nationals as required, a copy of financial registration records and a tabulation summary of Florida LMSC financial information.

There are problems with the financial information in the forms of inconsistencies from one year to the next in reporting expenses, sanction fees, labor costs and registration income. There is a particular problem with accounting for registration income received late in the year for registrations for the upcoming year. The books in their current form show a \$6,000 deficit difference from 1993 compared to 1992 although there were more registrations in 1993. It is very possible this apparent deficit is a function of using two different criteria for reporting the registration income from one year to the next.

A motion was made by John Bishop to set the Florida LMSC fiscal year the same as Nationals fiscal year (January 1 - December 31) and for accounting purposes to apply registrations received in November and December for the following year to be applied to next years revenue and budget. The motion was seconded and carried.

There was discussion that the Florida LMSC is paying a service charge for banking and it was recommended that the next treasurer should look into a free checking account for non-profit organizations or an interest bearing account.

The importance of projecting and operating on a budget was also discussed. We will be able to do this if a consistent accounting policy is followed from year to year.

3. 1994 Audit - Nationals requires that LMSCs have their financial records audited annually. Chip Jones, a CPA and SPM member, has agreed to do this as well as being placed on the ballot as next years treasurer.

B. Registration Report - Charles Kohnken reported that currently we have 940 registered - this is very close to last years numbers at this time. There is a new club "Winter Haven Masters" which has 13 members.

C. Records Report - Catie Cooper reminds meet directors that she needs registration card xeroxes of all out-of-LMSC competitors. This will save the FL LMSC long distance phone call expenses. Catie will return the xeroxes if requested.

Catie reports problems with the IRCC SCY meet. Several unregistered swimmers from their own team and one Gold Coast unregistered swimmer were allowed to compete at the meet. Also, names and ages of relay team members were not submitted, therefore, none of the relays could be submitted for Top 10 consideration.

All short course yard Top 10 data was submitted to National (Walt Reid) and Zone (Rocky Motter) six weeks prior to the July 15th deadline. The data for Florida Top 5 was submitted on July 6th.

All three LCM meets have been processed and entered into the computer (since July 4). Catie is waiting for the St. Pete LCM results to complete her records.

Charlie Kohnken added that all records for Top 10 prior to two years ago were lost - what is now showing on Top 5 are reconstructions that Catie has compiled. If anyone knows of any inaccuracies, please send a verification and include year and date.

D. Sanctions Report - Bill Uhrich reported that sanctions have been issued for the Orlando meet on October 8 and 9 and the Suncoast meet on October 15. Sanctions have also been issued for St. Pete development meets on August 7, September 11, and November 6.

The Sanction fee is \$10 per day plus a refundable deposit of \$25 per day.

Frank Tillotson commented that the meet in Hawaii next spring is not sanctioned due to its proximity with Nationals. He is recommending a National rule of a 30 day time window for major meets. John Bishop recommended the definition of major meet be any meet held over more than one day.

E. Newsletter Report - Frank Tillotson reported that the newsletter is under control and that the entry forms for Sarasota and Orlando are in. He needs Montreal results.

Jim Donnelly was introduced. He has volunteered to be on the ballot and take over as newsletter editor. There was discussion on looking into buying a publishing program.

III. Old Business

A. Delegates to National Convention - Florida LMSC delegates for this year are: Charles Kohnken, SPM; Jerry Glancy, SMS; Meegan Wilson FAST; Catie Cooper, SPM; and Frank Tillotson, HLJ.

B. Bylaws Changes - Meegan Wilson presented proposed bylaws changes (see attached) which will be voted on at the annual meeting in October. Discussion was held as follows:

Article I, Section 4 - changing date of dues from October 1st through September 30th to January 1st through December 31st. This will agree with Nationals year and with the accounting process as discussed earlier. The board recommends the change.

Article IV, Section 5; Article V, Section 2; Article VI, Section 2 and 4 - changing the word bi-annual to biennial. This was the original intent and is a simple housekeeping problem. The board recommends the change.

Article VII, Section 3 - Requiring two signatures per check and an annual audit. The audit is a requirement by Nationals as previously discussed.

Charlie Kohnken commented that there could be logistical problems and delays with a two signature requirement. John Bishop noted that the requirement is a sound business procedure and that all checks need to go through the treasurer. The number of checks written is limited, and having three approved signatures should make two available in the unlikely event of an emergency. The board recommends the change.

Article VIII, Amendment 2. Delegate Expenses - John Bishop commented that delegates are being asked to spend personal time performing an important job for their LMSC and their expenses should be paid by the LMSC. There was discussion regarding the fact that the location of the convention varies annually and would effect the amount of money needed to pay the delegates' expenses.

It was recommended that the bylaws be changed such that the expenses to convention would be evaluated annually against a budget presented at the fall annual meeting. The Florida LMSC would send as many delegates as possible, paying for transportation, lodging, and registration within the constraints of the budget.

A motion was made by Charlie Kohnken that airfare, rooms, ground transportation to and from the airport, and registrations be paid by the Florida LMSC for all delegates to the National Convention this year. After discussion with the treasurer, Dick Avery, regarding available funds, it was decided that money was available and the motion was seconded and carried.

IV. New Business

A. 1994 Slate of Officers - The Nominating Committee Members (Jerry Glancy, SMS; Larry Peck, ORLM; Sandy Steer, SPM; and Meegan Wilson, FAST) recommended the following slate of officers. Comments about the new prospective board members are included.

Chairman - Harold Ferris, SPM - Harold has an extensive background in Masters, is decisive and level headed, and is committed to the principals of Masters Swimming.

Secretary - Meegan Wilson, FAST

Treasurer - Chip Jones, SPM - Chip is an accountant and CPA and is past treasurer of St. Pete Masters.

Registrar - Charlie Kohnken, SPM

Sanctions - Bill Urich, HLJ

Records - Jeff Perout, HLJ - Jeff is Director of Information Systems at UF's college of dentistry. He has been a USS certified coach for the past 25 years and previously maintained records, membership, and produced a newsletter for USS, Ohio.

Newsletter Editor - Jim Donnelly, SMS - Jim has his own printing business and is currently editor of Suncoast Masters Newsletter.

A motion was made by John Bishop that the slate of officers be accepted, published in the newsletter, and presented at the annual meeting for elections. The motion was seconded and carried.

B. Coach of the year - George Bole was submitted to Nationals as the candidate.

V. Announcements

1. National Convention is September 28 - October 2, 1994 in Kansas City, MO.

2. The Florida LMSC Annual Meeting will be held October 8, 1994 at the Orlando SCM meet. Remind members that votes on officers and bylaws changes will take place.

The meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

Kelly Bergdoll
Acting Secretary